

**MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

January 25, 2017

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Walker at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; and Nancy G. O'Kelley, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent; Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Clerk Montes, seconded by Vice President Martinez, and approved by a 5-0 vote, the Board of Education entered into Closed Session at 6:02 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/Reassignment of Employees (Government Code section 54957)
2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. **CONFERENCE WITH LABOR NEGOTIATORS**

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services, and Rhonda Kramer, Director, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. **CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (Gov. Code § 54956.9(a)):**

Rialto Unified School District v. Project Management and Integration Service, LLC (Case No. CIVDS1518115)

Rialto Unified School District v. Educational Consulting Services, Inc., et al. (Case No. CIVDS1518116)

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Clerk Montes, seconded by Member O’Kelley, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:19 p.m.

OPEN SESSION RECONVENED – 7:19 P.M.

Members present: Dina Walker, President; Joseph W. Martinez, Vice President; Edgar Montes, Clerk; Joseph Ayala, Member; and Nancy G. O’Kelley, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent; Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Jawaun Collier, Student Board Member, led the Pledge of Allegiance.

PRESENTATION BY PRESTON ELEMENTARY SCHOOL

Preston Elementary School’s Transitional Kindergarten students, led by Ms. Andrea Phelps, and our PM Kindergarten students, led by Mrs. Wendy Shewmake, performed their classroom AVID song.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in Closed Session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Imposed a nine (9) day unpaid suspension on certificated employee #1659327.
- Imposed a seven (7) day unpaid suspension on certificated employee #1629117.
- Denied the request for a leave of absence for classified employee #1636427, January 26, 2017 through February 3, 2017.

ADOPTION OF AGENDA

Upon a motion by Member O'Kelley, seconded by Clerk Montes, the Agenda was adopted by unanimous 5-0 vote by the Board of Education.

B. PRESENTATIONS

1. Middle School – District Student Advisory Committee (DSAC) Presentation

The following DSAC students shared information on activities held at their schools:

Destiny Lopez – Rialto Middle School
Gino Rhoten – Kolb Middle School
Stephanie Rodas – Kucera Middle School

2. Presentation by Vicenti, Lloyd & Stutzman, LLP, regarding the Fiscal Year 2015-2016 Annual Audited Financial Report

Ms. Priscilla Osborne-Flores, Senior Manager of Vicenti, Lloyd & Stutzman, LLP, presented an overview of the Annual Audited Financial Report for the 2015-2016 fiscal year, emphasizing the opinion on the audit this year is “unmodified, which is the best opinion you can have.”

3. Parent Engagement Presentation (Family Leadership Institute)

Linda Miner, Director, Categorical Programs/Special Programs, conducted a PowerPoint presentation on the highlights of the Family Leadership Institute (FLI) workshops. Parents Juan Silva and Ivonne Perez, and Rialto High School Principal Arnie Ayaia shared their experiences while attending the workshops. The PowerPoint presentation is attached, see pages (Ref. E 1.12) - (Ref. E 1.15)

4. Parent Engagement Presentation (Hispanic Association of Colleges and Universities).

Dr. Marina Madrid, Director, EL Programs, conducted a PowerPoint presentation on the highlights of the Hispanic Association of Colleges and Universities (HACU) workshops. Parents Margarita Valdez, Xochitl Esqueda, Gladys Velasquez, and Natividad Manzanera, shared their experiences while attending the workshops. The PowerPoint presentation is attached, see pages (Ref. E 1.16) - (Ref. E 1.19).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Mirna Ruiz, parent, thanked the Board for the progress made with the unsafe traffic issues at Werner Elementary School.

Celia Zelaya, representing Amigos Unidos, a support group for parents of children with special needs, congratulated Superintendent for his Patriot's Award he received on January 16, 2017. She also congratulated the Board for hiring Patricia Mbugua, Coordinator, Special Education, and Mr. Rod Campbell for being selected to receive the Key to the District. She also expressed her gratitude for the great staff and parents who are willing to work for what is best for all of the students.

Enaz Wanzer, parent, gave an update on her son's IEP stating she has a mediation meeting scheduled for Monday and she hopes to have her concerns resolved. She also asked for clarification on Board item (Ref. F 8.1-5).

Gabriela Solis-Limon, parent, expressed her concerns with the poor conditions of the PE fields at Kucera Middle School.

Peter Attwood, Education Advocate, representing a parent of a County student, expressed his concerns regarding Board Bylaw 9323, which he felt conflicts with the Rules of Decorum for Board of Education Meeting printed on the front cover of the Agenda. He invited Superintendent Avila to attend a Resolution Session scheduled for Friday afternoon, January 27, 2017, regarding a Special Education student at the County classroom at Dollahan Elementary School.

Mercedes Sanchez, parent, shared her son's positive experience with the Clay Counseling program at Morgan Elementary School. She expressed her appreciation for the program and asked that the District continue providing this type of program for students in need.

Paula Bailey, parent, expressed her appreciation of Special Education staff members Dr. Koss, Shelly Gates and Robin Lopez for their support and attention they have provided for her student. She is happy in the direction that the District is going.

Martha Avelar, parent of a County Special Education student, spoke regarding issues of what she felt was abuse that her student experienced in his classroom at Dollahan Elementary School.

Maria Sandoval, parent, shared her concerns regarding Kucera Middle School students having to eat their meals on their laps during inclement weather due to not enough tables to accommodate all students.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, encouraged the Board to approve item (Ref. K 3.1) Early Notification One-Time Incentive Plan. She also referenced item (Ref. F 7.1-9), a Board policy regarding Guidance/Counseling Services. She stated that this policy indicated more services counselors need to provide, and therefore, the District needs to hire more counselors.

Raquel Torres, CSEA President, thanked the Board for the great job they are doing. She also shared that it is a pleasure working with Rhonda Kramer and Rhea McIver Gibbs from Personnel Services.

Derek Harris, RSMA Representative, congratulated administrators Leonard Buckner and Armando Urteaga for being selected by the Association of California School Administrators (ACSA), Region 12, to receive top education awards. Mr. Buckner will be honored under the category of "Valuing Diversity Administrator of the Year," and Mr. Urteaga will be honored as the "Middle School Principal of the Year."

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

Upon a motion by Clerk Montes, seconded by Vice President Martinez, Items E – J were approved by a unanimous 5-0 vote by the Board of Education.

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held January 11, 2017.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 4151, 4251, 4351(a-d); All Personnel: Employee Compensation.
2. Second reading of revised Board Bylaw 9010(a-b); Bylaws of the Board: Public Statements.
3. First reading of revised Board Policy 0460(a-f); Philosophy, Goals, Objectives and Comprehensive Plans: Local Control and Accountability Plan.
4. First reading of revised Board Policy 4030(a-e); All Personnel: Nondiscrimination in Employment.
5. First reading of revised Board Policy 4119.11, 4219.11, 4319.11(a-c); All Personnel: Sexual Harassment.
6. First reading of revised Board Policy 6152(a-d); Instruction: Class Assignment.
7. First reading of revised Board Policy 6164.2(a-i); Instruction: Guidance/ Counseling Services.
8. First reading of revised Board Bylaw 9323(a-e); Bylaws of the Board: Meeting Conduct.

G. INSTRUCTION CONSENT ITEMS

1. Approve thirty (30) parents/guardians from Rialto Unified School District to attend a parent workshop on February 24, 2017, at San Bernardino Valley College, in San Bernardino, California, for a total cost not-to-exceed \$600.00, to be paid from Title III Funds.

2. Approve thirty-seven (37) students of the Carter High School Cheer Team and four (4) chaperones to attend the Jamz Cheerleading National Championship in Las Vegas, Nevada, February 16, 2017 through February 18, 2017, at an approximate cost of \$2,000.00, to be paid from the Carter Cheer Booster Club, at no cost to the District.
3. Approve fourteen (14) Carter High School Competitive Speech and Debate student team members, two (2) advisors, and one (1) parent chaperone to attend the 2017 Stanford University High School Speech and Debate Tournament at Stanford University, February 10, 2017 through February 13, 2017, for a total estimated cost of \$5,000.00, to be paid from the team's ASB account, at no cost to the District.
4. Approve travel reimbursement for two (2) Western Association of Schools and Colleges (WASC) visiting committee members conducting the midterm visitation of Focus on Learning Joint WASC/CDE process at Milor High School on April 26, 2017, for a total cost not-to-exceed \$2,000.00, to be paid from the General Fund.
5. Approve one (1) Region Officer/chapter member (student) of the Family Community Career Leaders of America (FCCLA) and one (1) advisor from Eisenhower High School, to attend the FCCLA 2017 Capitol Leadership Experience in Sacramento, California, on February 5, 2017 through February 7, 2017, for an approximate cost of \$3,200.00, to be paid from FCCLA State Department for the Region Officer (student) and Perkins Funds for the advisor/chaperone at approximately \$1,600.00 each, for a total of \$3,200.00.
6. Approve the proposed student eligibility plan, course of study, calendar and schedule of classes for the 2017-2018 Summer School Programs.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from December 12, 2016 through January 9, 2017, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from The Way Bible Fellowship, Lifetouch National School Studios, Boston's Restaurant, Anonymous, Dell, Inc., Masonic Lodge Chapter No. 306, and Google.org and DonorsChoose.org, and request that a letter of appreciation be sent to the donors.
3. Approve the Memorandum of Understanding between Rialto Unified School District and WestEd for a fifth grade teacher volunteer Study of *Newse/ra*: Building Reading Comprehension Through Level Nonfiction

Content at Fifth Grade, from February 2017 to May 2017, at no cost to the District.

4. Accept the FEDCO Classroom Enrichment Grant from the Center for Excellence in Mathematics and Science Teaching (CEMaST) of Cal Poly Pomona College of Science for Simpson Elementary School, in the amount of \$700.00, to be used for transportation and admission to the Living Desert Zoo, effective January 2017 through May 15, 2017.
5. Approve an agreement with Clay Counseling Solutions to provide direct counseling service to fifteen to twenty (15-20) students at Curtis, Dollahan, Dunn, and Preston Elementary Schools, for a total cost not-to-exceed \$16,000.00, effective January 26, 2017 through May 30, 2017, to be paid from the General Fund.
6. Approve an agreement with Young Visionaries Youth Leadership Academy for fifteen to twenty (15-20) Eisenhower High School students and Assistant Principal Enice Jackson, to participate in the SMAART program, which will be held at Eisenhower High School, January 26, 2017 through June 30, 2017, to be paid by San Bernardino County Department of Behavior Health, at no cost to the District.
7. Approve an agreement with SPARK to provide staff development to K-5 teachers on K-5 Physical Education Curriculum for a total cost not-to-exceed \$15,600.00, effective March 15, 2017 through April 19, 2017, to be paid from the General Fund.
8. Approve an agreement with Pathfinder Ranch for approximately seventy (70) fifth grade students, two (2) staff members, and eight (8) parent chaperones (who have been approved by RUSD as Level 1 Volunteers), from Fitzgerald Elementary School to attend the outdoor education program in Mountain Center, California, for a total cost of approximately \$11,130.00, effective May 3, 2017 through May 5, 2017, to be paid from student fundraisers and donations, and at no cost to the District.
9. Approve an agreement with Pathfinder Ranch for approximately fifty (50) fifth grade students, five (5) staff members, and five (5) parent chaperones (who have been approved by RUSD as Level 1 Volunteers), from Preston Elementary School to attend the outdoor education program in Mountain Center, California, for a total cost of approximately \$12,000.00, effective April 12, 2017 through April 14, 2017, to be paid from student fundraisers, donations, and ASB funds, and at no cost to the District.
10. Approve an agreement with Fuel for Success to provide a science competition, materials, and a field trip to Fontana Speedway for Frisbie Middle School for the 2016-2017 school year. The only cost to the school

is transportation to the Fontana Speedway on race day at an approximate cost of \$446.00, to be paid from the General Fund.

11. Approve an agreement with Ludwig Engineering Associates, Inc., to provide civil engineering services for the addition of one relocatable classroom building and one relocatable restroom building at Bemis Elementary School for a total cost not-to-exceed \$3,000.00, to be paid from Fund 25, Capital Facilities Fund.
12. Approve agreements with Miller Architectural Corporation, to provide architectural services for the Installation of heating, ventilation, and air conditioning (HVAC) in the Gymnasium Building at Kucera Middle School for a cost not-to-exceed \$23,910.00, and an allowance for reimbursable expenses not-to-exceed \$1,000.00 for a total cost not-to-exceed \$24,910.00, to be paid from Fund 40, Special Reserve Fund.
13. Award Bid No. 16-17-010, Central Kitchen Heating, Ventilation, and Air Conditioning (HVAC) Upgrade Project, to ACH Mechanical Contractors, Inc. in the amount of \$1,022,000.00. All costs to be paid from Fund 40, Special Reserved Fund.
14. Approve an agreement between the San Bernardino Community College District for the San Bernardino Valley College – Child Development Program for the purpose of offering a mentoring program that recognizes the District as a Mentor Teacher site at Myers Elementary School for San Bernardino Community College District students, effective January 26, 2017 through June 30, 2017, to be funded by the California Early Childhood Mentor Program (CECMP), at no cost or liability to the District.

I. FACILITIES PLANNING CONSENT ITEMS - None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1166 for classified and certificated employees.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Member Ayala, seconded by Vice President Martinez, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Ratify an agreement with 3 Chords, Inc. dba: Therapy Travelers to provide a Speech Pathologist to provide speech and language assessments and services to current identified speech and language students for a total cost not-to-exceed \$57,600.00, effective January 11, 2017 through June 30, 2017, to be paid from Special Education Funds.

Upon a motion by Member O'Kelley, seconded by Member Ayala, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Approve a Memorandum of Understanding (MOU) with the City of Fontana to provide crossing guard services from January 1, 2017 through June 30, 2018, with the City of Fontana paying up to 50% of the total annual estimated costs. The terms of the MOU may be extended for an additional one (1) year up to four (4) additional years upon mutual agreement.

Upon a motion by Member Ayala, seconded by Member O'Kelley, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve the early notification one-time incentive to those permanent certificated full-time employees who desire to resign or retire at the end of the 2016-2017 school year, who have fifteen (15) years or more of experience within the District, by notifying Personnel Services of their intent with an irrevocable Letter of Retirement or Resignation by 4:00 p.m. on February 28, 2017, with a payment of \$500.00 per employee to be issued on the employee's last pay warrant issued on July 1, 2017, with a total estimated cost of \$79,000.00, to be paid from the General Fund.

Upon a motion by Member O'Kelley, seconded by Vice President Martinez, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Accept the Fiscal Year 2015-16 Annual Audited Financial Report completed by Vicenti, Lloyd & Stutzman LLP.

Upon a motion by Clerk Montes, seconded by Member O'Kelley, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Approve the recommendations of the Administrative Hearing Panel (AHP):

ADMINISTRATIVE HEARING

Case Number:

16-17-19

STIPULATED

Case Numbers:

16-17-26

16-17-25

16-17-20

REINSTATEMENT HEARING

Case Number:

15-16-38

L. ADJOURNMENT

Upon a motion by Member O'Kelley, seconded by Member Ayala, and approved by a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:39 p.m.



Clerk, Board of Education



Secretary, Board of Education

FLI FAMILY LEADERSHIP INSTITUTE



Success Begins At Home

What is FLI?

- Multi-faceted educational curriculum consisting of 10 Modules to increase parent engagement & student achievement
- Family Leadership Institute training (English & Spanish)
- Training is at National Training site in Las Vegas, Nevada
 1. Facilitator (Facilitator Guide Notebook)
 2. Facilitator Assistant (Participant Guide)
 3. Practitioner (Participant Guide)
 4. Observer (Participant Guide)2-Year Site License
- Facilitator Guide Notebook Contents - Participant Guide, Flyers, Worksheets, Handouts, Scripted Lessons, Sign-In Sheets, Graduation Certificates, CD (All are translated)










(Ref. E 1.12)

FLI Purpose

- Focused on providing families with the knowledge, tools, and inspiration to help their children succeed in school and in life.
- Helps families of diverse ethnic, racial, and cultural backgrounds grow as individuals, parents, and leaders.
- Through the 10 Modules, parents are provided the skills, abilities and attitudes necessary to enhance their own personal success to serve as better role models for their children.
- Parents are encouraged to become engaged in their children's education in an effort to achieve academic success.
- Ignites family leadership in the home with increased skills.
- Builds parent capacity & increases student achievement.

- Addresses the school and the community need to eliminate barriers & increase ability to work together.
- Schools are at various levels of implementation.
- Schools have transitioned through changes in School Administration.
- Boyd, Casey, Garcia, & Rialto High have joined together until ready to work as individual schools.
- After school cohorts progress through the 10 Modules, the next cohort begins the process and works through the collaboration, conversations, building of leaders, and relationships as they share, cry, heal, & learn together.
- The trainings are highly interactive & allows all to share their life experiences with others. Is a retreat experience that affects the participants at the heart level.

Family Leadership Institute Modules

   	<ol style="list-style-type: none"> I. Home: Where Leadership Begins II. Self-Identity: Past, Present & Future III. Living in Two Worlds: Cultural & Generational Perspectives IV. Storytelling and Journaling: Valuing Literacy through Family History V. Education: The Key to a Better Future VI. College Field Trip: What Does Success Look Like? VII. Improving Family and School Relationships: Partnerships for Success VIII. Facing Challenges at Home: Coping Strategies for Success IX. Creating a Family Action Plan: Roadmaps to Success X. Celebrating Family Academic Excellence: Success as a Way of Life 	    
--	---	---

Boyd, Casey, Garcia & Rialto High





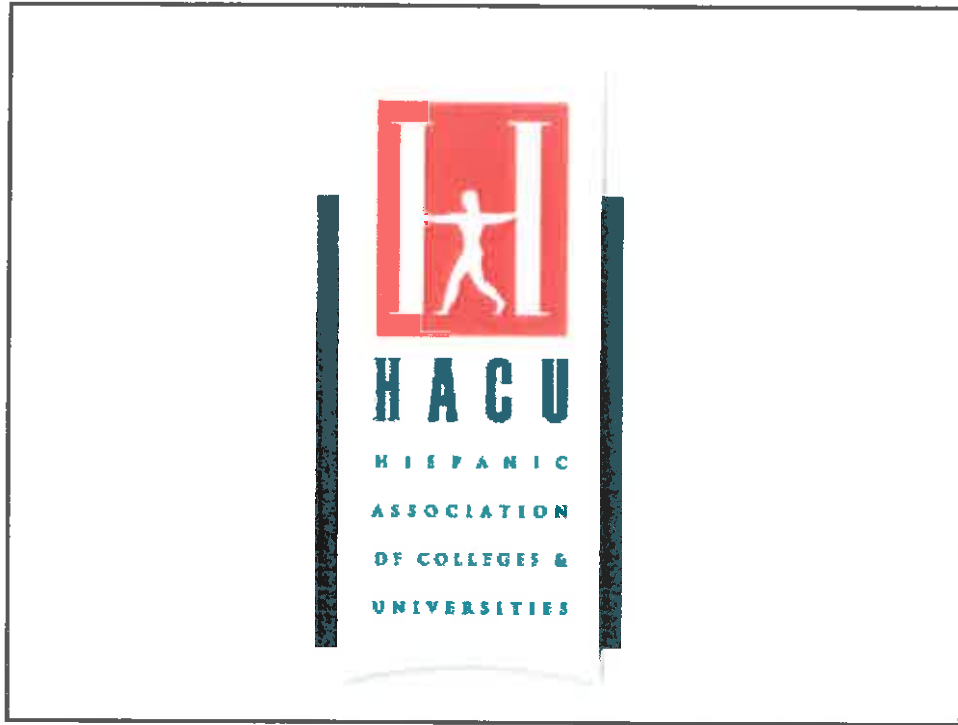

Kolb Middle



Family Leadership leads to increased student achievement. This is not the only program that builds parent capacity & is not mandated, but is an avenue toward reaching the goal of increasing Rialto's parent engagement as we build leaders and positive role models for our students.



(Ref. E 1.15)



HACU represents more than 470 school districts, colleges and universities committed to success for higher education in USA, Puerto Rico, Latin America and Spain.

HACU's Mission: To Champion Hispanic Success in Higher Education by:

- Promoting the development of member districts, colleges and universities;
- Improving access to and the quality of post-secondary educational opportunities for Hispanic students; and
- Meeting the needs of business, industry and government through the development and sharing of resources, information and expertise

The Benefits of Membership:

(The Rialto Unified School District is one of 21 School Districts that are members of HACU as Hispanic Serving School Districts.)

- Our affiliation seeks to address the many challenges we face K-12 to prepare students to enter and complete post-secondary education.
- Through our affiliation we have the opportunity to collaborate with colleges and universities to frame, develop and carry out new and innovative initiatives that benefit our respective student populations and significantly increase Hispanic student success.

The HACU Experience



La Importancia de la Educación The Value of Education





Saber es Poder!

31st Annual Conference
HACU, October 28-30, 2017
San Diego, CA

